



**Virginia Elections Benchmark Index Workgroup  
AGENDA**

**DATE: Monday, September 17, 2018**  
**LOCATION: Martha Brissette Conference Room**  
**1100 Bank St. (Basement)**  
**Richmond, VA**  
**TIME: 1:00 P.M.**

- I. Call to Order** *Allison Robbins*  
*Chair*
  
- II. Election of a Secretary**
  
- III. Adoption of Work Plan**
  - A.** Establish interim deadlines for completion of specific portions of anticipated work
  - B.** Identify the products that the workgroup expects to turn over at the conclusion of work.
  
- IV. Identification and distribution of tasks to committee members.**
  
- V. Establish Future Meeting Dates**
  
- VI. Other Business and Public Comments**
  
- VII. Adjournment**

**NOTE:** During the discussion of each topic there will be an opportunity for public comment. Anyone wishing to discuss an issue not on the agenda will be allowed to comment at the end of the new business section.

All materials provided to the Board are available for public inspection under the Virginia Freedom of Information Act upon request.